**Oaxaca Lending Library (OLL) Refund and Cancelation Policy for All Events & Programming**

Date last revised: November 9, 2017

This policy applies for events booked online and via the circulation desk.

* Cancelations made 48 hours before a day event will be refunded in full. Cancelations made 7 days before a multi-day/overnight/weekend event will be refunded in full.
* You may request your refund or cancelation at the circulation desk or by online by requesting a cancelation via email at: [store.oaxlibrary@gmail.com](mailto:store.oaxlibrary@gmail.com)
* Online refunds will be processed through the online system and may take up to 7 business days to process.
* You can cancel an online booking at the circulation desk by providing your email address to the staff, along with your order details.
* Circulation desk refunds will be made in cash, in pesos.
* Please also ensure to cancel any free event you have booked to allow for space for other interested community members.
* We encourage you to cancel your booking at all times, even if you are later than the 48 hour refund period, to allow for others in the community to attend the event.

***Thank you!***